



Job Title: Classroom Aide

Location: Maple Corner Montessori School

Job Type: Part-time available

Job Summary:

We are seeking a Classroom Aide to work in an elementary classroom and provide support to the classroom teacher. The successful candidate will be responsible for assisting with classroom activities and supporting students' academic and social-emotional growth. They would also lead small group lessons, check student's work, and manage behavior.

Responsibilities:

- Assist the classroom teacher in preparing lesson materials and setting up the classroom
- Work with individual students or small groups to reinforce learning concepts and provide extra support
- Supervise students during classroom activities, lunch, recess, and field trips
- Help maintain a safe and clean classroom environment
- Assist with record-keeping, grading, and other administrative tasks as needed
- Participate in professional development opportunities as required by the school

Requirements:

- Associates degree preferred or working towards a degree
- Candidates with college degrees may have opportunities to progress to higher teacher positions
- Experience working with elementary school-aged children
- Strong communication and interpersonal skills
- Ability to work effectively in a team environment
- Demonstrated ability to maintain a positive and supportive attitude toward students

Working Conditions:

- Classroom environment with regular standing, walking, and sitting
- Regular working hours are from 8 to 4, Monday to Friday

If you meet the requirements for this position and are interested in working in a dynamic and supportive elementary school environment, please submit your application with a cover letter and resume. We thank all applicants for their interest, however, only those selected for an interview will be contacted.